



STATE OF WASHINGTON
HEALTH CARE AUTHORITY

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July 18, 2012

TO: Contracted School District Superintendents
School District Medicaid Administrative Match (MAM) Coordinators
School District Business Managers

FROM: Alan Himsl, Supervisor 
Medicaid Outreach Section

SUBJECT: Important Dates for First Quarter 2012-2013 School Year –
School Based MAM Program

It is once again the time when Health Care Authority (HCA) must plan for the upcoming school year, remind all of our participating school districts about necessary MAM activities, and provide you with some needed information.

Attached is a listing of important dates for school districts for the First Quarter of the 2012-2013 school year.

If you have any questions, please contact the HCA MAM program manager assigned to your district:

Districts A-G	Districts H-P	Districts Q-Z
Sheryl Hermanson Sheryl.hermanson@hca.wa.gov 360.725.1665	Tyron Nixon Tyron.nixon@hca.wa.gov 360.725.1894	Larry Linn Larry.linn@hca.wa.gov 360.725.1970

Thank you for your participation in the HCA's School Based MAM Program. We look forward to the next year as we continue to assist Washington's Medicaid eligible children gain access to needed health care.

Attachment

cc: Sheryl Hermanson, MAM Program Manager, HCA
Tyron Nixon, MAM Program Manager, HCA
Larry Linn, MAM Program Manager, HCA

**Washington State Medicaid Administrative Match (MAM)
First Quarter 2012 – 2013 School Year
Important Dates for MAM School Districts**

First Quarter

August 31, 2012	Last day to enter school calendars into the School Based Automated System
August 31, 2012	Last day to make First Quarter staff changes
August 31, 2012 at 3:00 pm	Staff lists are locked and staff selected
September 3, 2012	First Quarter begins
September 4-7, 2012	Re-run staff selections, where necessary
September 10, 2012	Run First Quarter time study days
September 14, 2012	Last day to re-run First Quarter time study days
December 2012	First Quarter ends