

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
HEALTH AND RECOVERY SERVICES ADMINISTRATION  
Olympia, Washington**

**To:** Family Planning Clinics  
TAKE CHARGE Providers  
Managed Care Organizations

**Memo #: 09-32**  
**Issued:** June 29, 2009

**From:** Douglas Porter, Assistant Secretary  
Health and Recovery Services  
Administration (HRSA)

**For information, contact:**  
1-800-562-3022, option 2, or go to:  
<http://hrsa.dshs.wa.gov/contact/prucontact.asp>

**Subject: Reproductive Health Services, Family Planning Only Services, and TAKE CHARGE Services: Fee Schedule Updates**

**Effective for dates of service on and after July 1, 2009**, the Department of Social and Health Services (DSHS) will implement:

- The updated Reproductive Health Services, Family Planning Only Services, and TAKE CHARGE Services Fee Schedule;
- The Medicare Physician Fee Schedule Data Base (MPFSDB) Year 2009 Relative Value Units (RVUs);
- The updated Medicare Clinical Laboratory Fee Schedule;
- The updated injectable drug fee schedule; and
- Change the time frame in which providers may resubmit, modify, or adjust initial claims submitted to DSHS for payment.

### **Maximum Allowable Fees**

**For dates of service on and after July 1, 2009**, DSHS will update the Reproductive Health Services, Family Planning Only, and TAKE CHARGE Services Fee Schedule with the MPFSDB Year 2009 RVUs and the Medicare Clinical Laboratory Fee Schedule. DSHS will adjust the maximum allowable fees to reflect the new rates.

Visit the DSHS/HRSA web site at <http://hrsa.dshs.wa.gov/RBRVS/Index.html> to view the new fee schedule, effective July 1, 2009.

## **Injectable Drug Updates**

DSHS updates the maximum allowable fees for injectable drugs on a quarterly basis. Current and past fee schedules are posted on the DSHS/HRSA website at <http://hrsa.dshs.wa.gov/RBRVS/index.html>.

All fees have been updated at 106% of the Average Sales Price (ASP) as defined by Medicare. If a Medicare fee is unavailable for a particular drug, HRSA prices the drug at 84% of the Average Wholesale Price (AWP).

## **Change in Billing Timelines [Refer to WAC 388-502-0150]**

### ***Resubmitting, Modifying, or Adjusting Initial Claims***

**Effective for claims with a date of service or admission on or after July 1, 2009:**

- Within 24 months of the date the service was provided to the client, a provider may resubmit, modify, or adjust an initial claim, **other than a prescription drug claim or a claim for major trauma services.**
- After 24 months from the date the service was provided to the client, DSHS does not accept any claim for resubmission, modification, or adjustment. **This 24-month period does not apply to overpayments that a provider must refund to DSHS by a negotiable financial instrument, such as a bank check.**

**Note:** The billing timelines for prescription drug claims and trauma claims are not changing. For your reference, the following are the billing timelines for these claims.

### ***Prescription Drug Claims***

- DSHS allows providers to resubmit, modify, or adjust any prescription drug claim with a timely internal control number (ICN) within 15 months of the date the service was provided to the client. After 15 months, DSHS does not accept any prescription drug claim for resubmission, modification or adjustment.
- The 15-month period described above does not apply to overpayments that a prescription drug provider must refund to DSHS. After 15 months, a provider must refund overpayments by a negotiable financial instrument, such as a bank check.

### ***Major Trauma Claims***

- DSHS allows a provider of trauma care services to resubmit, modify, or adjust, within 365 calendar days of the date of service, any trauma claim that meets the criteria specified in

WAC 388-531-2000 (for physician claims) or WAC 388-550-5450 (for hospital claims) for the purpose of receiving payment from the trauma care fund (TCF).

- ✓ No increased payment from the TCF is allowed for an otherwise qualifying trauma claim that is resubmitted after 365 calendar days from the date of service.
  - ✓ Resubmission of or any adjustments to a trauma claim for purposes other than receiving TCF payments are subject to the provisions of WAC 388-502-0150.
- The 365-day period described above does not apply to overpayments from the TCF that a trauma care provider must refund to DSHS. A provider must refund an overpayment for a trauma claim that received payment from TCF using a method specified by DSHS.

**Note:** If a provider fails to bill a claim according to these requirements and DSHS denies payment of the claim, the provider or any provider's agent cannot bill the client or the client's estate. The client is not responsible for the payment.

**Note:** DSHS still requires providers to bill within 365 days in order to establish initial timeliness standards when any of the following apply:

- The date the provider furnishes the service to the eligible client;
- The date a final fair hearing decision is entered that impacts the particular claim;
- The date a court orders DSHS to cover the services;
- The date DSHS certifies a client eligible under delayed certification criteria; or
- The date a DSHS managed plan or Basic Health Plus client's premium has been recouped by DSHS.

## **How Do I Conduct Business Electronically With DSHS?**

You may conduct business electronically with DSHS by accessing the WAMedWeb at <http://wamedweb.acs-inc.com>.

**Later in 2009**, DSHS will replace its current Medicaid Management Information System with a new payment processing system named ProviderOne. When fully operational, ProviderOne will pay about 100,000 providers who serve the one million people qualifying for DSHS services each year. Please visit <http://hrsa.dshs.wa.gov/ProviderOne> for more information.

## **How Can I Get DSHS/HRSA Provider Documents?**

To obtain DSHS/HRSA provider numbered memos and billing instructions, go to the DSHS/HRSA website at <http://hrsa.dshs.wa.gov> (click the ***Billing Instructions and Numbered Memorandum*** link). These documents may be downloaded and printed.