

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
HEALTH AND RECOVERY SERVICES ADMINISTRATION  
Olympia, Washington**

**To:** All Providers

**Memo #:** 10-22

**Issued:** April 20, 2010

**From:** Douglas Porter, Assistant Secretary  
Health and Recovery Services  
Administration (HRSA)

**For information, contact:**

1-800-562-3022, option 2, or go to:

<http://hrsa.dshs.wa.gov/contact/prucontact.asp>

**Supersedes: # Memo 08-59**

**Subject: National Provider Identifier - NPI and Taxonomy Code Requirements**

**Upon implementation of ProviderOne**, the Department of Social and Health Services (the Department) will require all providers to submit both their National Provider Identifier (NPI) and Taxonomy Code on their claims. This memo explains how to bill NPI and taxonomy AND identifies limited exceptions when NPI will *not* be validated for the first six (6) months after ProviderOne implementation.

### **What Claim Forms Will Require Both the NPI and the Taxonomy Code?**

Providers must list both the National Provider Identifier (NPI) and the Taxonomy Code on the following claim forms:

- 837 electronic claim (Professional, Institutional and Dental);
- CMS-1500 Claim Form (version 08/05);
- UB-04 Claim Form; and
- 2006 ADA Dental Claim Form.

**Note:** The Department will **not** pay claims unless they include both the NPI and the taxonomy code as described in this memo.

### **What Is a Taxonomy Code?**

The Healthcare Provider Taxonomy Code (HPTC) is a unique, 10-digit, alphanumeric code that allows a provider to identify its specialty category. Providers applying for an NPI will be required to submit taxonomy information. A Provider may have one or more than one taxonomy associated with it. For a provider to bill with a taxonomy code, that taxonomy code must be associated with the provider. More taxonomy information can be found at:

[http://www.wpc-edi.com/taxonomy/more\\_information](http://www.wpc-edi.com/taxonomy/more_information)

## What Loops and Data Elements Will Be Affected for 837 Professional Claims?

The loops and data elements affected for the **837 Professional Claims** are:

Loop 2000A – BILLING/PAY-TO PROVIDER SPECIALTY INFORMATION Data Element PRV03 – Billing/Pay-To Provider Taxonomy Code
Loop 2010AA – BILLING PROVIDER NAME Data Element NM109 – Billing Provider NPI
Loop 2010AB – PAY-TO-PROVIDER NAME Required if the Pay-to Provider is a different entity than the Billing Provider Data Element NM109 – Pay-To Provider NPI
Loop 2310A – REFERRING PROVIDER NAME Data Element NM109 – Referring Provider NPI The Department does not require the Taxonomy Code of the Referring Provider. For the first six (6) months only, the Department will not validate the NPI for the Referring Provider.
Loop 2310B – RENDERING PROVIDER NAME Data Element NM109 – Rendering Provider NPI Data Element PRV03 – Rendering Provider Taxonomy Code

## What Loops and Data Elements Will Be Affected for 837 Institutional Claims?

The loops and data elements affected for the **837 Institutional Claims** are:

Loop 2000A – BILLING/PAY-TO PROVIDER SPECIALTY INFORMATION  Data Element PRV03 – Billing/Pay-To Provider Taxonomy Code
Loop 2010AA – BILLING PROVIDER NAME  Data Element NM109 – Billing Provider NPI
Loop 2010AB – PAY-TO PROVIDER NAME  Required if the Pay-to Provider is a different entity than the Billing Provider  Data Element NM109 – Pay-To Provider NPI
Loop 2310A – ATTENDING PHYSICIAN NAME  Data Element NM109 – Attending Physician NPI  The Department does not require the Taxonomy Code of the Attending Provider. For the first six (6) months on <i>Outpatient claims only</i> , the Department will not validate the Attending Physician NPI.
Loop 2310B – OPERATING PHYSICIAN NAME  Data Element NM109 – Operating Physician NPI
Loop 2310C – OTHER PROVIDER NAME  Data Element NM109 – Other Provider NPI

## What Loops and Data Elements Will Be Affected for 837 Dental Claims?

The loops and data elements affected for the **837 Dental Claims** are:

Loop 2000A – BILLING/PAY-TO PROVIDER SPECIALTY INFORMATION Data Element PRV03 – Billing/Pay-To Provider Taxonomy Code
Loop 2010AA – BILLING PROVIDER NAME Data Element NM109 – Billing Provider NPI
Loop 2010AB – PAY-TO PROVIDER NAME Required if the Pay-to Provider is a different entity than the Billing Provider Data Element NM109 – Pay-To Provider NPI
Loop 2310A – REFERRING PROVIDER NAME Data Element NM109 – Referring Provider NPI HRSA does not require the Taxonomy Code of the Referring Provider
Loop 2310B – RENDERING PROVIDER NAME Data Element NM109 – Rendering Provider NPI Data Element PRV03 – Rendering Provider Taxonomy Code

## **CMS-1500 Claim Form (Version 08/05)**

**Upon implementation of ProviderOne**, the Department will require all providers who bill using the CMS-1500 Claim Form (version 08/05) to submit both their NPI and Taxonomy Code(s) in the fields listed below:

### ***Billing Provider Number***

Field number 33 A – NPI

Field number 33 B – Taxonomy Code

If the claim requires a referring or rendering provider to be identified, that information must be submitted in the following fields:

### ***Rendering Provider Number***

Field number 24 J – NPI (lower field)

Field number 24 J – Taxonomy Code (upper field)

### ***Referring Provider Number***

Field number 17B – NPI

The Department does not require the taxonomy code of the Referring Provider. For the first six (6) months only, the Department will not validate the NPI for the Referring Provider.

**Note:** This does not include Primary Care Case Management (PCCM) providers. You must continue to submit the NPI of the client's PCCM provider if applicable.

HRSA will not pay claims and will return all CMS-1500 Claim Forms that do not include:

- Billing NPI; and
- Billing Taxonomy Code.

To view a copy of the new CMS-1500 Claim Form (Version 08/05) go to: <http://www.nucc.org> then click on “1500 Claim Form” at the top of the screen.

## **UB-04 Claim Form**

**Upon implementation of ProviderOne**, the Department will require all providers who bill using the UB-04 Claim Form to submit both their NPI and Taxonomy Code(s) in the fields listed below:

### ***Billing Provider Number***

Field - Form Locator 56 – NPI

Field - Form Locator 81 – Taxonomy Code

**Website update only-for clarification**

If the claim type requires an attending, operating, and/or other provider to be identified, that information must be submitted in the following fields:

***Attending Physician Number***

Field - Form Locator 76 NPI – NPI

The Department does not require the taxonomy code of the Attending Provider. For the first six (6) months on *Outpatient claims only*, the Department will not validate the Attending Physician NPI.

***Operating Physician Number***

Field - Form Locator 77 NPI – NPI

***Other Provider Number***

Field - Form Locators 78 and 79 NPI – NPI

The Department will not pay claims and will return all UB-04 Claim Forms that do not include:

- NPI; and
- Taxonomy Code.

To view a sample of the new UB-04 Claim Form, go to:

[http://hrsa.dshs.wa.gov/download/sample\\_UB-04\\_Claim\\_Form.htm](http://hrsa.dshs.wa.gov/download/sample_UB-04_Claim_Form.htm).

## **2006 ADA Dental Claim Form**

**Upon implementation of ProviderOne**, the Department will require all providers who bill using the 2006 ADA Dental Claim Form to submit both their NPI and Taxonomy Code(s) in the fields listed below:

***Billing Provider Number***

Field number 49 – NPI

Field number 52A – Taxonomy Code

If the claim type requires a rendering provider to be identified, that information must be submitted in the following fields:

***Rendering Provider Number***

Field number 54 – NPI

Field number 56a – Taxonomy Code

**Website update only**

The Department will not pay claims and will return all 2006 ADA Dental Claim Forms that do not include:

- Billing NPI; and
- Billing Taxonomy Code.

### **How Do I Find More Information About the NPI or ProviderOne?**

To learn more about the NPI, go to the Department NPI website  
<http://hrsa.dshs.wa.gov/dshshipaa>.

To learn more about the ProviderOne project, go to the ProviderOne website at  
<http://hrsa.dshs.wa.gov/providerone/>.

To obtain your federal NPI number, visit <https://nppes.cms.hhs.gov/NPPES/Welcome.do> or call the toll-free numbers listed below:

1-800-464-3203; and  
1-800-692-2336 (TTY).

### **How Can I Get Department/HRSA Provider Documents?**

To download and print Department/HRSA provider numbered memos and billing instructions, go to the Department/HRSA website at <http://hrsa.dshs.wa.gov> (click the *Billing Instructions and Numbered Memorandum* link).