

Re-Issued

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
HEALTH AND RECOVERY SERVICES ADMINISTRATION
Olympia, Washington**

To: All Providers
Managed Care Organizations

Memo #: 10-18
Re-Issued: April 15, 2010

From: Douglas Porter, Assistant Secretary
Health and Recovery Services
Administration (HRSA)

For information, contact:
1-800-562-3022, option 2, or go to:
<http://hrsa.dshs.wa.gov/contact/default.aspx>

Subject: Required Information from Providers When Using Mother's Client ID for Services Provided to a Newborn Infant

Effective upon ProviderOne implementation, the Department of Social and Health Services (the Department) will require providers to submit information differently on 837 electronic claims and paper claim forms.

This memo also reminds providers of the requirement to complete ProviderOne registration.

What Is Changing?

Upon implementation of the ProviderOne System, providers must submit information differently when filing claims for services provided to newborn infants using the mother's client ID.

What Information Is Required?

In order to be paid providers must provide the following information on the 837 electronic claims, or paper claim forms when billing the Department for services provided to a newborn infant using the mother's client ID.

Claim Type	Information Required
837 Electronic Professional Claim	<ul style="list-style-type: none">• Loop 2000C Data Element PAT01 – 19• Loop 2010CA Data Element NM103 – Baby's Last Name• Loop 2010CA Data Element NM104 – Baby's First Name• Loop 2010CA Data Element DMG02 – Baby's Date of Birth• Loop 2010CA Data Element DMG03 – Baby's Gender• Loop 2300 Data Element NTE02 – SCI=B

<p>837 Electronic Institutional Claim</p>	<ul style="list-style-type: none"> • Loop 2000C Data Element PAT01 – 19 • Loop 2010CA Data Element NM103 – Baby’s Last Name • Loop 2010CA Data Element NM104 – Baby’s First Name • Loop 2010CA Data Element DMG02 – Baby’s Date of Birth • Loop 2010CA Data Element DMG03 – Baby’s Gender • Loop 2300 Data Element NTE02 – SCI=B
<p>CMS–1500 (08/05) Paper Claim Form</p>	<ul style="list-style-type: none"> • Box 2 – Enter baby’s name here • Box 3 – Enter the baby’s date of birth and sex • Box 19 – SCI=B
<p>UB–04 Paper Claim Form</p>	<ul style="list-style-type: none"> • FL8b – Enter baby’s name here • FL10 – Enter baby’s date of birth • FL11 – Enter baby’s sex • FL80 – SCI=B
<p>Legend: SCI = Special Claims Indicator</p>	

Note:

If the baby is un-named use the mom’s “last name” and “baby” as the first name.

A mother’s ProviderOne client ID must never be used after a newborn infant has been issued a ProviderOne client ID by the Department.

When using the mother’s ProviderOne Client ID for twins, triplets, etc. Use a *separate claim form* for each newborn infant, and identify each newborn separately. (i.e. Twin A, Twin B within the same note field referenced above)

For specific information please refer to the *ProviderOne Billing and Resource Guide* available online at: http://hrsa.dshs.wa.gov/download/ProviderOne_Billing_and_Resource_Guide.html.

ProviderOne Registration

To continue to receive payment, providers must complete ProviderOne registration to prepare for ProviderOne implementation. Specific instructions and resources are available at <http://hrsa.dshs.wa.gov/providerone/providers.htm>.

How Can I Get Department/HRSA Provider Documents?

To download and print Department/HRSA provider numbered memos and billing instructions, go to the Department/HRSA website at <http://hrsa.dshs.wa.gov> (click the *Billing Instructions and Numbered Memorandum* link).